

MINUTES OF RIMINGTON & MIDDOP PARISH COUNCIL MEETING
HELD ON WEDNESDAY 17 AUGUST 2016
AT 7.30 PM

Present: Bob Whittaker (Chair), Brian Berry, Ian Brown, Andrew Little, Kate Hooper, John Parker, Chris Smith, Borough Cllr Richard Sherras, Clerk (David King) and future Clerk (Cathy Holmes)

ELECTION OF CHAIR 2016/17

Bob Whittaker was proposed and duly seconded for the position of Chair of the Parish Council for the municipal year 2016/17. The nomination was unopposed so it was accordingly resolved that Bob Whittaker be the Chair of the Parish Council for the municipal year 2016/17.

APOLOGIES FOR ABSENCE

None

DECLARATION OF INTEREST

None

MINUTES OF MEETING OF 18 MAY 2016

The Minutes of the meeting of 18 May 2016 were accepted as a true record of proceedings at that meeting and duly signed.

MATTERS ARISING

DEFIBRILLATORS

The Chair reported that two defibrillators had arrived in a package from the BHF despite no payment having been sent to the BHF by the Parish Council. Discussion followed as to whether the Parish actually required two defibrillators. The Clerk advised that the Council could not actually afford two defibrillators at present so it was agreed that only one defibrillator and a cabinet would be purchased and the Chair would advise the BHF of the change of plan. It was suggested that the most appropriate place to site the defibrillator would be in the porch at the Rimington Institute.

PLANNING APPLICATIONS

3/2016/0685 Agricultural building, Hollins Farm

The Parish Council had not objected to this application but had made observations regarding reducing the possible visible impact and the existence of derelict buildings at the same farm.

3/2016/0745 Single storey side extension, Eel Beck Farm

The Parish Council had no objections to this application.

The Chair stressed that applications would be circulated to councillors via e-mail upon receipt from RVBC and that, if no comments were received from a councillor, it would be assumed that the councillor concerned had no objections to the application.

CORRESPONDENCE

- a) *Hydrotherapy unit*
- b) *Fir Tree Farm*

It was reported that replies had been received to the letters sent by the Parish Council in respect of the above properties and the reply letters were read to the Council. It was agreed that copies of the Council's letters and the subsequent replies should be sent to RVBC's Planning Department for comment.

- c) *Overgrown hedges, Gazegill Organics*

A detailed reply from Gazegill Organics on the above matter was read to Council. It was agreed to keep a watching brief on the matter in the forthcoming weeks as it was accepted any hedge cutting would likely occur before the end of September.

AUDITORS/CLERK

The Clerk advised that the external auditors, BDO LLP, had reverted to him with a request that the Council's bank reconciliation be re-submitted in the prescribed format. The auditors had also advised that a signature was in the wrong place on the form. It was not known if the points raised would result in any additional audit fees until the invoice was received.

It was noted that applications for Parish Council grants had to be made to RVBC by 30 September 2016. An initial idea regarding Downham Bridge would cost in excess of the £3,000 available so the possibility of additional street/lane signs in the parish had been explored instead. RVBC had quoted £3,027.11 to supply and erect signs as specified and it was agreed an application should be made which the Chair offered to co-ordinate. Clarification was provided as to which lanes and roads would receive signs.

PLAYING FIELD DEVELOPMENTS

The Chair advised that the planning application concerning a new pavilion at the playing field had been submitted but not yet listed by RVBC. It was explained that the objections raised to date from concerned residents did not concern the proposed building itself but the likelihood that the new venue would apply for appropriate licensing permissions to enable functions to be held.

REPORTS

- a) Borough Councillor

Richard Sherras noted that the consultation period for the RVBC Housing & Development Plan was imminent and that certain settlement boundaries had been re-drafted as part of the Plan. The Boundary Commission were undertaking a review of wards in the Ribble Valley. An update on the Clitheroe Market re-development was provided and it was agreed that RVBC should be made aware that the wider, rural community should be consulted on the development in addition to Clitheroe stakeholders.

b) Parish Councils Liaison Committee

The Chair provided a summary of matters covered at the last Committee meeting including access to GP services and the future of certain Lancs CC properties such as libraries and children's centres.

c) Recreation Association

It was noted that the planning application recently submitted had been dealt with elsewhere on the Agenda.

d) Memorial Institute

The Chair reported on a recent event held at the Institute.

e) Parish Clerk

The Clerk confirmed his intention to retire at the end of the meeting and advised that Mrs Cathy Holmes, Parish Clerk at Gisburn, had agreed to take over as Clerk at Rimington & Middop. The Clerk was thanked for his excellent work over many years. The Council agreed to appoint Mrs Holmes as Clerk with effect from the conclusion of the meeting.

f) Highways and footpaths

It was noted that work was ongoing on a survey of footpaths in the parish.

MATTERS RAISED BY COUNCILLORS

None

ANY OTHER BUSINESS

Andrew Little tendered his resignation as a Parish Councillor due to the fact that he would shortly be leaving the area. It was noted that a standard form advertising the vacancy on the Parish Council could be downloaded from the RVBC website and this notice should be placed on the village noticeboard.

DATE AND TIME OF NEXT MEETING

Wednesday 23 November 2016 at 7.30 pm