

MINUTES OF RIMINGTON & MIDDOP PARISH COUNCIL MEETING
HELD ON WEDNESDAY 24 JUNE 2020
AT 7.30 PM
IN RIMINGTON PAVILION

Present: Tony Perry (Chair), Ian Brown, Rosemary Duckworth, Jacqui Lynch
Clerk and one member of the public (David Briscoe)

APOLOGIES FOR ABSENCE

John Parker, Keith Pilkington, Borough Cllr Richard Sherras

MINUTES OF MEETING OF 19 FEBRUARY 2020

The Minutes of the meeting of 19 February 2020 were accepted as a true record of proceedings and duly signed.

DECLARATION OF INTEREST

None

PUBLIC PARTICIPATION

None

CO-OPTION OF PARISH COUNCILLOR

It was reported that David Briscoe had expressed an interest in joining the Parish Council to fill the available vacancy. It was agreed that David Briscoe be co-opted onto the Parish Council with immediate effect. The Clerk advised that she would liaise with Mr Briscoe about completing the appropriate forms and returning these to Ribble Valley BC.

FINANCIAL STATEMENT

Yorkshire Bank £12,736

The Clerk reported that she had been unable to make progress with changing the bank account to a different provider as during lockdown applications to open new accounts were not being accepted.

ACCOUNTS FOR APPROVAL

It was reported that during lockdown cheques had been issued as follows:

BHIB Ltd	Annual insurance premiums	£408.91
Information Commissioner	Annual data protection fee	£40.00
Ian Woolstencroft	Internal auditor	£10.00

YEAR END MATTERS

The meeting considered the Annual Governance Statement and agreed that the following summarised matters could all be answered in the affirmative for the year under review, namely

1. the statement of accounts was prepared in accordance with appropriate regulations
2. an adequate system of internal control was maintained
3. there are no matters of actual or potential non-compliance which could have a significant effect on the ability of the council to conduct its affairs
4. there was proper opportunity during the year for the exercise of electors' rights under appropriate regulations
5. a risk assessment has been undertaken
6. an adequate system of internal audit of the council's records was maintained
7. appropriate action has been taken on matters raised in internal and external audit reports
8. the council has considered whether any litigation, liabilities or commitments could have a financial impact on the council

The Annual Governance Statement was accordingly approved by the meeting and Tony Perry and Cathy Holmes proceeded to sign the Statement as Chair and Clerk respectively.

The Clerk advised that it was necessary for the meeting to approve the accounts for the period ended 31 March 2020. The accounts were duly approved and signed by Tony Perry and Cathy Holmes as Chairman and Clerk respectively. The Clerk confirmed that the accounts and supporting paperwork had been subject to an internal audit and that the internal auditor had not found any issues to report.

The Clerk explained that Parish Councils where the higher of gross income or gross expenditure was £25,000 or less and met qualifying criteria could certify themselves as exempt from a limited assurance review. It was explained that Rimington & Middop Parish Council could qualify for such an exemption and it was accordingly agreed that the appropriate exemption certificate be signed and returned to the external auditors.

REQUESTS FOR FINANCIAL ASSISTANCE

i) Marie Curie Emergency Appeal

A request for support from Marie Curie was considered. It was noted that the appeal was a national appeal by a large charity and it was suggested that it may be more appropriate to support a smaller, local charity in these difficult times. It was agreed that a £100 donation be made to Ribble Valley Breast Friends.

ii) Village Planter Scheme

It was explained that a group of village children wished to plant up and maintain three planters to be situated at three points in the village. It had been suggested that the Memorial Institute, the Recreation Association and the Parish Council contribute an

equal sum towards the costs of the planters and plants. The Clerk advised that a grant could be applied for each year from Ribble Valley BC for floral displays although there was no guarantee funds would be approved each year. It was agreed that this project should be supported and Rosemary Duckworth advised she would liaise with the Chair when she knew the sum required.

LCC PUBLIC RIGHTS OF WAY SCHEME 2020/21

The Clerk confirmed that £500.00 had been received from Lancashire County Council ("LCC") to be used for funding works required on public rights of way ("PROW") in the parish. The works could be carried out by the Pendle lengthsman under the Pendle Lengthsman Scheme. The Pendle lengthsman could also undertake other jobs in the parish if a suitable sum of money was paid over to the Scheme. Various jobs which could be done by the lengthsman were suggested. The Clerk and Chair agreed to liaise further with the Scheme to enable the Pendle lengthsman to be able to start work in the village.

PLANNING APPLICATIONS AND MATTERS

It was noted that application *3/2019/1011 Rimington Caravan Park* had not yet been determined by Ribble Valley BC as all Council/Committee meetings had been suspended at the start of lockdown. It was noted that Planning Committee meetings were now being held via Zoom.

PARISH COUNCIL WEBSITE

The Chair reported that the website had been revised by the developer, Barrie Tyrer, to become more of an overall village website with a dedicated section for parish council matters. Further sections were to be added to the website when available.

CORRESPONDENCE

The Clerk advised that a leaflet had been received from the Craven Trust which provided funding for projects in a defined area which included Rimington. It was further noted that a project in Gisburn had recently received funding from the Trust so it may be worth village organisations requiring assistance making an application.

DATE OF NEXT MEETING

Wednesday 19 August 2020 at 7.30 pm in Rimington Pavilion